

# **CONCERT BAND**

## ***TECHNICAL RIDER***

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# MINIMUM REQUIREMENTS

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## ARRIVAL

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ LOAD IN TIME: \_\_\_\_\_

- a) The hall should be available 6 hours prior to our scheduled performance. The exact set-up time will be determined two weeks prior to our concert.
- b) **A FACILITY MANAGER MUST BE** at the facility from load-in through load-out.
- c) **A MASTER ELECTRICIAN MUST BE** at the facility for load-in only.

## PARKING FACILITIES

Parking spaces are required for Band vehicles at the performance site. The Band presently utilizes two touring buses and one 52-foot tractor-trailer.

## STAGE REQUIREMENTS

- a) Recommended stage dimensions: 48 feet wide by 40 feet deep
- b) Sufficient overhead lighting is necessary to read music.

## EQUIPMENT

In the interest of crew safety, moving equipment up and down stairs should be avoided, unless a ramp is made available.

## STAGE PREPARATION PRIOR TO OUR ARRIVAL

- a) The stage will be cleared and ready for load-in.
- b) Minimum door size of 36" wide by 72" tall.
- c) 50 chairs (without arms) are required, placed off-stage
- d) Music stands (if available) should be placed off-stage. Folding metal stands are unacceptable. They should be Manhasset or equivalent.
- e) A storage area near the stage should be set aside for large, heavy equipment cases.
- f) If practical, depending on stage height, depth and flies, the band will use a 40' X 20' garrison flag. Band personnel will hang the flag. (See photo)
- g) All lighting focus should be completed before load-in.

## SETUP CREW

- a) The Band Setup Crew will arrive approximately 2 hours prior to the Band.
- b) The Band Setup Crew will load and unload all equipment.
- c) The Band Setup Crew NCOIC will have complete control of load-in, setup and load-out.

## **ELECTRICAL CIRCUITS**

- a) **For audio**, three (3) separate 20-amp, 120V grounded A/C circuits on individual breakers are required.

**NOTE: A TOTAL OF THREE (3) CIRCUITS MUST BE DEDICATED AND NOT TIED TO DIMMERS, HOUSE LIGHTING, ETC.**

## **Lighting**

a) The band requires a 4 color lighting wash to cover the complete stage area, to include any pit or apron area. Levels should be set with enough light to read music. A qualified lighting board technician should be available for the sound check and concert. Lighting focus should be complete before load-in.

- b) **Two** (2) high-quality follow spotlight, *SUPER TROOPER* or equivalent, will be used (if available) to highlight soloists.

## **SOUND**

- a) The sound technician will use an area 8 feet wide by 5 feet deep in the center of the auditorium (in full view of the stage).
- b) The Band requires a closed-house sound check two (2) hours prior to performance.
- c) Auditorium doors will not be opened prior to one (1) hour before the concert.

## **DRESSING ROOMS**

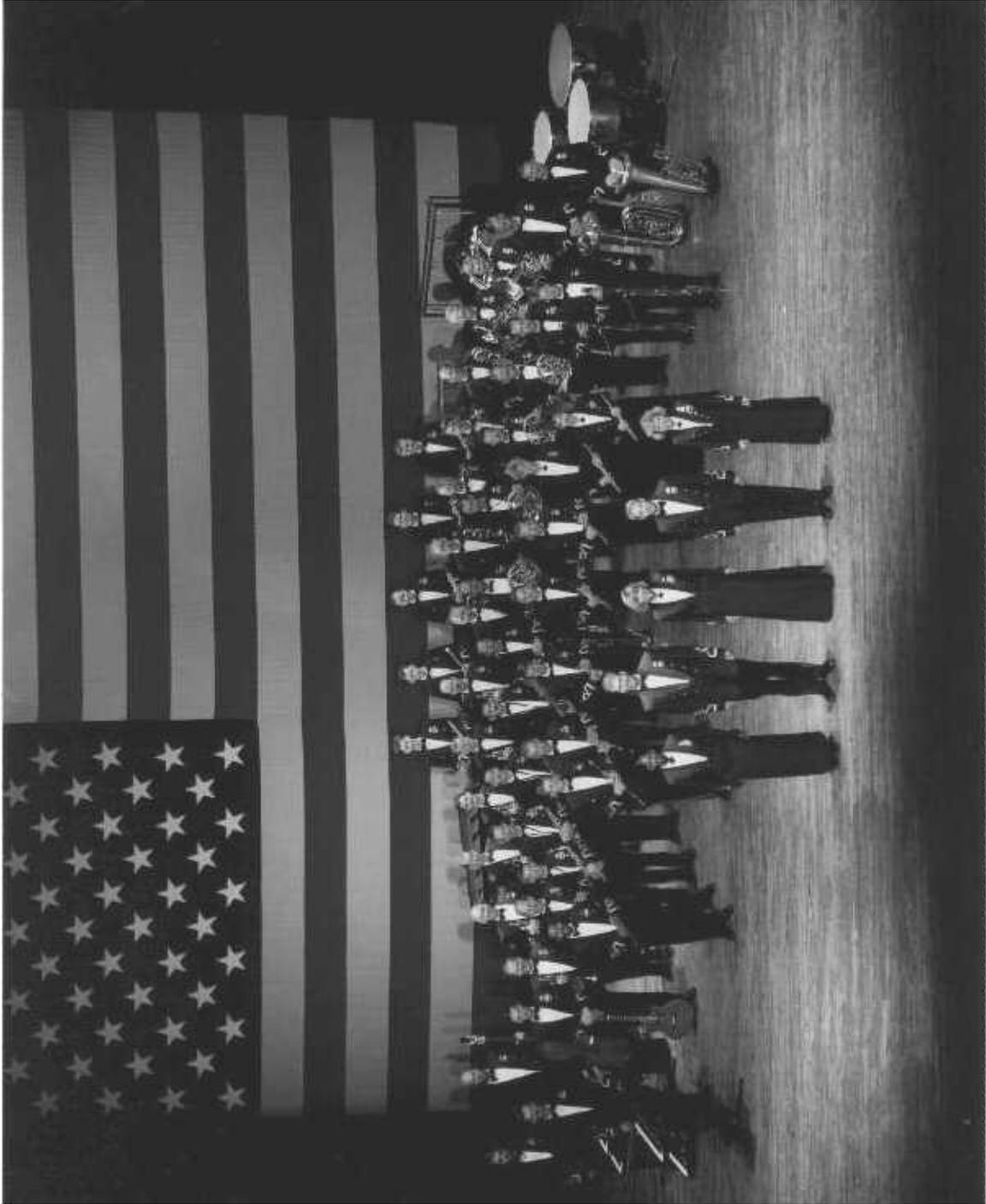
- a) The men's dressing room(s) must accommodate 40 males, with coat racks, if available.
- b) The female's dressing room must accommodate 12 females, with coat racks and mirrors, if available.
- c) The conductor, associate conductor, and band manager(s) require separate dressing rooms.
- d) Dressing rooms should be attached to rest rooms, if possible, and must be secure while the band performs.

## **BAND REPRESENTATIVE**

Please confirm by letter the facility reservation and time of concert, along with all correspondence, and address it to:

Concert Coordinator or Director of Operations  
USAF Academy Band  
520 Otis Street  
Peterson AFB CO 80914-1620  
COMM (719) 556-9916  
FAX (719) 556-9963

**THE UNITED STATES AIR FORCE ACADEMY BAND *CONCERT BAND***



**Thank you for your attention. Please fax the following three pages to The United States Air Force Academy Band.**

Concert Coordinator or Director of Operations  
USAF Academy Band  
520 OTIS STREET  
PETERSON AFB, CO 80914-1620  
(719) 556-9916  
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## **THE UNITED STATES AIR FORCE ACADEMY BAND PERFORMANCE SITE CHECKLIST**

Date \_\_\_\_\_ Time \_\_\_\_\_ Load in time \_\_\_\_\_

Performance site \_\_\_\_\_ Audience seating capacity \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Event coordinator \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Stage manager \_\_\_\_\_ Phone ( ) \_\_\_\_\_

House electrician \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Audio engineer \_\_\_\_\_ Phone ( ) \_\_\_\_\_

### **STAGE**

1. Stage size \_\_\_\_\_

2. Width of loading door \_\_\_\_\_

3. Loading dock height off the ground \_\_\_\_\_

Location of dock (street/which side of building) \_\_\_\_\_

\_\_\_\_\_

4. Symphony shell panels (kind/type) \_\_\_\_\_ # Available \_\_\_\_\_

5. # of chairs **without arms** available (on center-stage) \_\_\_\_\_
6. # of non-folding music stands available (Manhasset equivalent) \_\_\_\_\_
7. Balcony distance to stage \_\_\_\_\_
8. Stage area secured by (lock, security guard) \_\_\_\_\_

## **AUDIO**

1. Describe area for mixing console \_\_\_\_\_
2. Is there a house sound system? YES / NO
3. # of separate 20-amp, 120V, grounded a/c circuits on individual breakers \_\_\_\_\_
4. Location of electrical outlets on stage \_\_\_\_\_
5. Describe hall (live, dead, deep balconies) \_\_\_\_\_

## **USHERS**

1. Who \_\_\_\_\_
2. Time to arrive \_\_\_\_\_
3. Time to open doors/pass out programs \_\_\_\_\_

## **DRESSING ROOMS**

1. Conductor's room \_\_\_\_\_
2. Associate conductor's room \_\_\_\_\_
3. Manager's room \_\_\_\_\_
4. Men's room  
\_\_\_\_\_
5. Women's room \_\_\_\_\_

6. Type of security for dressing rooms while band performs \_\_\_\_\_
7. # of tables available to put instrument cases on \_\_\_\_\_
8. # of coat racks available (enough for 65 uniform hang-up bags) \_\_\_\_\_

### **MISCELLANEOUS**

1. Instrument storage area (lockable) \_\_\_\_\_
2. Instrument warm up room (lockable) \_\_\_\_\_  
*(Separate from dressing room, and out of hearing distance from stage)*
3. Area for refreshments (to include iced soft drinks) \_\_\_\_\_
4. Truck parking after equipment unloaded \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Buses parking after personnel unloaded \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_